Lila Lane
EVENTS & PLANNING

[redacted] – THE CHAPEL AT GRUENE

Vendor:	Company Name:	Contact:	Phone Number:	Arrival Time
Venue	The Chapel at Gruene	Michael Tompkins	830-214-1884	On-site
Photographer	[redacted]	[redacted]		1:30 pm
Video				1:30 pm
Caterer				5:00 pm
Bartending				4:00 pm
DJ				3:30 pm
Officiant				5:00 pm
Florist				1:00 pm
Hair and Makeup				9:00 am
Cake				4:00 pm
Rentals				
Photobooth				1:00 pm and 7:00 pm
Planner	Lila Lane Events & Planning	Ashtyn Burttschell	(512) 667-8787	1:00 pm

CEREMONY- 5:30 pm ***DINNER- 7:05 pm*** ***SEND OFF- 11:00 pm***

Brides Family- [redacted]
Groom's family
Rehearsal the day before – [redacted]

PRE-CEREMONY
9:00 am- Bridesmaids arrive at venue
9:00 am- Beauty team arrives
9:15 am- Girls start hair and makeup
1:00 pm- [redacted]
1:00 pm- [redacted]
1:30 pm- Photographer arrive
1:30 pm- Video arrives
1:40 pm- ***Guys are at the venue- come to the chapel***
1:45pm- Rehearsal
2:00 pm- ***Bride- have your invitation, jewelry, shoes, earrings, etc. ready in a box***
2:00 pm- Hair and makeup is finished
2:00 pm- Second shooter getting detail shots
2:05 pm- Rehearsal is finished
2:10 pm- Photographer captures PJ pictures
2:30 pm- Bride getting fake getting ready pictures with mom
2:45 pm- ***Groom is getting dressed***
3:00 pm- Bride reading letter
3:15 pm- Bride and groom first look- individual pictures and ones together
3:15 pm- Groomsmen start getting dressed
3:30 pm- [redacted]
3:45 pm- [redacted] is pinning the boys boutonnieres
3:45 pm- Br a party pictures

4:00 pm- [redacted] bridesmaids and 2nd shooter groomsmen
4:00 pm- Cake table is set
4:00 pm- Bar arrives
4:15 pm- Bride and dad first look
4:30 pm- Bride and Groom with BRIDES immediate family (Parents/Siblings)

Bride and Parents	[redacted]
Bride and Groom with Bride's immediate family	

4:38 pm- Bride, groom and both families

Bride and Groom with both sides of family	[redacted]

4:40 pm- Bride and Groom with GROOMS immediate famil ictures Parents/siblin s

Groom with Mom	[redacted]
Groom with Dad and step mom	
Groom and Bride with with Groom's immediate family	

5:00 pm - Everyone tucks away before ceremony, freshens up hair and makeup
5:00 pm- Catering arrives
5:00 pm – Photographers capture the reception area
5:00 pm – Officiant arrives and gets mic'd up-

CEREMONY
5:30 pm- The Ceremony
Seating of Families:

- (Officiant) – [redacted]- UNPLUGG
- [redacted]

GROOMSMEN

1. [redacted]
2.
3.
4.
5.
6.
7.

BRIDESMAIDS

- [redacted]

BRIDE AND DAD - [redacted]

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COCKTAIL HOUR

6:00 pm- The ceremony is finished – using venue's outside games
6:00 pm- Bar opened outside
6:00 pm- Appetizers are set at table
6:15 pm- Assistant get the couple drinks - ???
6:50 pm- Assistant Begin guiding guests to reception hall
6:50 pm- [redacted] bride's dress

RECEPTION

7:00 pm- Grand entrance
- Mr. and Mrs. [redacted]

7:02 pm- Bride and Groom first dance
7:05 pm- Welcome from [redacted] FOB
7:08 pm- Prayer from [redacted]
7:10 pm - Dinner announced – buffet – Lila Lane will release tables
7:10 pm- Bride and groom pictures –
7:30 pm- Lila Lane get the couple drinks for toasts champagne
7:45 pm- DJ makes an announcement for guests to come get a drink for toast
7:50 pm - Everyone finishes dinner while toasts begin

[redacted]

8:15 pm – [redacted] at er aug ter dance
8:17 pm- Mother son dance
8:20 pm- Dance floor is officially opened
8:40 pm- Lila Lane preps cake table
8:30 pm- Help bride change into 2nd outfit
8:45 pm – Bride and groom cut the cake –NOT SAVING TOP TIER Just get photographer/videographer/parents
8:48 pm- Pour the champagne tower
10:25 pm- Planning staff can collect table numbers, and other small items
10:30 pm- Bar closes
10:50 pm- DJ announces last song
10:53 pm- Plays encore
11:00 pm- Event is finished

CEREMONY

- Florist is setting up alter piece
- Reserve 1st row

TABLE

- Runner- venue
- Napkins- [redacted]
- Goblet- [redacted]
- Silverware- [redacted]
- Candles- venue
- Candles-bride
- Charger- [redacted]

NOTES

- Bridal party taking items at the end of the night
- They are not taking flowers at the end of the night
- Bar sign
- Seating Chart
- Table numbers
- Sunglasses
- [redacted] cake knife
- Koozies
- Drink in hand for toasts

Pictures that the bride is wanting

Bride and Groom with daughter
Bride and groom with flower girls
Bride + each bridesmaid
Bride + all bridesmaids together
Bride + mom zipping dress and placing
Bride + [redacted]umping on bed
Bride + getting daughter ready
Groom + groomesmen individuals
Groom + groomesmen together
Groom + beer with brother and dad
Bride + Groom with officiant [redacted]

