[redacted]

VENDORS

COMPANY /VENDOR	CONTACT INFO	NOTES
Getting Ready Location (Women) *The Chapel at Gruene-Bridal Suite*	Michael Tompkins michael@chapelatgruene.com (830) 214-1884	-Available at 10 AM
Getting Ready Location (Men) *The Chapel at Gruene- Farm House #1*	Groom- [redacted] Father of Groom [redacted]	- Available at 2 PM - Farm House #1
Hair/Makeup Artist [redacted]	[redacted]	- Arrival Time: 11:25 AM/11:45 - Start Time: 11:40 AM/ 12:00 PM - Finish Time: 2:15 PM - Need to be paid the day of
Photographer [redacted]	[redacted]	- 8 Hours - One Shooter - 1 Meal/ No Dietary Restrictions
Ceremony + Reception Venue *The Chapel at Gruene*	Michael Tompkins michael@chapelatgruene.com 830-500-5094	- Venue Opens at 10 AM - Cottages Open at 2 PM - Need to be out of Venue by 12AM
Caterer [redacted]	[redacted]	Arrival: 3:00pm
Bartender [redacted]	[redacted]	- Arrival: 2:30 P.M. Setup - Starts serving Alcohol: 4 PM - Stops Serving Alcohol: 10 PM - Bartender will need to be paid - 1 Vender Meal/ No dietary Restrictions
Florist/ Decorator [redacted]	[redacted]	Will arrive at 10 AM Florist will need to come back and pick up arch
DJ + MC	[redacted]	3:00 PM Arrival

[redacted]	[redacted]	1 Meal
Officiant [redacted]	[redacted]	- Arrival: 3PM - Lapel will be provided by DJ.
Cake and Desserts [redacted]	Bride	10 AM drop off

WEDDING INFO

Ceremony Venue Address	**Reception Venue Address**
1671 FM 306, New Braunfels, TX 78132	1671 FM 306, New Braunfels, TX 78132
Parking	**Guest Count**
Vendors park behind bridal suite	80 PPL
Important Times	**Weather**
Ceremony - 3:30 PM Cocktail - 4:00 Reception - 5:00 End Time - 10:30 Hardout - 11:30 PM	42-61 degrees
Day of Contact	
Please ONLY contact the Wedding Planner! *Moments By Maddie* **Lily** **210-601-1552**	
[redacted]	

TIMELINE

12/17/23	
TIME	**ACTION**
10:00	Venue opens for set up
10:00	Florist arrives for set up
10:00	Cake/desserts are delivered
11:05	Makeup Artist arrives [redacted]
11:20	Makeup starts
11:30	Hair Artist Arrives ([redacted])
11:45	Hair starts
1:00	DJ arrives and sets up
2:00	Guys start getting ready
2:00	Bride puts on dress [redacted](should be already dressed) to help bride put dress on
2:20	Hair and makeup is done
2:30	❖ Photo/Video coverage begins - start detail photos ➢ Robe photos ➢ Detail shots begin of dress, shoes, invites, etc. ➢ Bridal shoot ➢ If photographer has time, picture of groom getting ready
2:30	Bridal Photos
3:00	❖ Photos end, bridal party and couple to relax before ceremony ❖ Ceremony area should be set and ready ❖ Bride should be out of sight of guests
3:30	Ceremony **Officiant is standing at the aisle Family Processional and Ceremony Line Up → Hanging By A Moment - Lifehouse (Stillman cover) 1. [redacted](Groom) 2. [redacted] (Parents of Groom) 3. [redacted](Son & Ring Bearer)

	4. [redacted] (Flower Girl) Bride's Processional → Wedding Entrance X Can't Help Falling In Love | Piano cover by James Wong 1. [redacted] (Bride) Recessional Burning Love- Elvis Presley 1. Couple Announcements → • Join us for cocktail hour behind the chapel
4:00	Cocktail hour ❖ Family photos ❖ Sign Marriage license with officiant and witnesses ❖ Get clean shots of reception space
5:00	Open reception doors ❖ Line up wedding party ❖ Bustle dress
5:05	Grand Entrance Stayin Alive by Bee Gees **1. For the first time ever Mr. & Mrs** [redacted]
5:10	First dance Frank Senatra- The way you look tonight/Elvis Crespo-Suavamente
5:15	❖ Welcome speech by FOG ❖ Blessing by [redacted] (Grandma)
5:25	Buffet, Table order for DJ to call up: ➢ 1-2 ➢ 3-4 ➢ 5-6 ➢ 7-8 ➢ 9-10
6:30	Mother/Daughter Dance I Hope You Dance-Lee Ann Womack Mother/Son Dance My Wish-Rascal Flatts
6:40	Open dancing

7:30	Cake cutting All I Want for Christmas is You-Mariah Carey *Are you keeping the top of the cake? No *Use box provided by baker
9:00	Bouquet Toss Oh, Pretty Woman-Roy Orbison Garter Toss * Groom will not toss Garter* Cherry Pie by Warrant
10:00	Bar closes
10:15	Last Group Dance I've had the Time of my Life by Bill Medley & Jennifer Warnes
10:30	❖ Grand exit ➢ Sparklers-50 DJ will add in music for sparklers ❖ Last Intimate dance Last Caress by Misfits
11:30	Hard out